

**Bayberry Cove Annual Homeowners' Association**  
**Meeting Minutes**  
February 12, 2008

- I. Persons in attendance
  - A. President: Robert Garrott
  - B. Vice-President: Janine DeMello
  - C. Secretary: Laura Fleming
  - D. Member-at-Large: Todd Breeding
  
- II. Meeting called to order by Robert Garrott, President (7:19 p.m.)
  
- III. Homeowners' forum (7:19 p.m.)

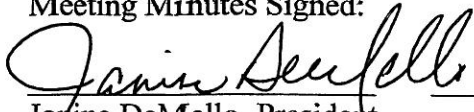
Comments and concerns

  - A. Introduced two new homeowners in attendance
  - B. Sympathy and thoughts for Carol Martin expressed
  - C. Suffolk Animal Control Officer Chapin spoke to homeowners about unleashed dogs and violations of leash laws in the neighborhood; strongly encouraged homeowners to continue calling Animal Control; all calls are recorded for a history and can be easily retrieved for court documentation; but remember when you call that officers must come from Holland Road so it will take some time for them to get from the southern end of Suffolk to the northern end (Bayberry Cove); the solution for barking dogs is to call the Suffolk Police Department
  - D. Overgrowth in retention pond a concern
  - E. Speeding through the neighborhood, especially along Rabey Farm Road, still a problem
  
- IV. New Business (7:53 p.m.)
  - A. Board received and reviewed contract for BMP maintenance; seems that the landscaper and BMP managers are confused about areas each is responsible for maintaining; solution is to define specific boundaries of responsibility; there also needs to be better coordination between landscaper and Stormwater Pond Management; the Board will also involve City of Suffolk in BMP maintenance
  - B. It was moved, seconded and approved to renew the contract with Stormwater Pond Management LLC for the next 24 months with an addendum capping the cost to \$258.00 monthly, which reflects a 10% increase
  - C. It was moved, seconded and approved to renew the contract with Daydream Designs, Ltd. for 12 months
  
- V. Annual meeting (8:12 p.m.)
  - A. First order of business was to establish that quorum had been met with 85 homeowners voting (9 present and 76 proxies)
  - B. It was unanimously approved to accept changes to the Declaration regarding quorum
  - C. Two write-in candidates for office were received (Todd Breeding and Scott Ramsey)
  - D. It was moved and unanimously approved to accept changes of bylaws subject to attorney's perusal and recordation
  
- VI. Homeowners' forum reopened (8:35 p.m.) - no additional concerns / comments

- VII. Executive session (8:40 p.m.)
- A. Slate of new officers:
    - \*President – Janine DeMello
    - \*Vice-President – Todd Breeding
    - \*Secretary – Laura Fleming
    - \*Treasurer – Scott Ramsey
  - B. Discussed options for the newsletter, since newsletter editor resigned; options ranged from greater use of Bayberry Cove web site to foregoing newsletter all together
  - C. Meeting adjourned (8:55 p.m.)

**Next Board Meetings:** 7:00 p.m. Tuesday, March 11, 2008 at the UPA Office, 6550 Town Point Road, Suite 113, Suffolk, VA. 23435

Meeting Minutes Signed:

 3/10/08  
Janine DeMello, President                      Date

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Laura Fleming, Secretary

\_\_\_\_\_  
Date