

# Bayberry Cove Property Owners' Association

## Meeting Minutes

March 9, 2010

- I. Persons in attendance
  - A. President: Todd Breeding
  - B. Vice President: James Rivoir
  - C. Secretary: Laura Fleming
  - D. Property Manager: A.D White
  
- II. Opening of meeting – Todd Breeding President (7:08 p.m.)
  
- III. Homeowners' forum (7:08 p.m.)
  - A. Suffolk police officer observed monitoring traffic on Rabey Farm
  - B. Vandalism occurring in BBC; various properties shot with paintballs or egged
  - C. Suspicious individuals observed; Suffolk Police urges homeowners to report any suspicious activities or individuals; use "better-to-be-safe-than-sorry" approach
  - D. Homeowners' forum closed (7:20 p.m.)
  
- IV. Board meeting called to order (7:20 p.m.)
  - A. Reading of minutes (7:20 p.m.)

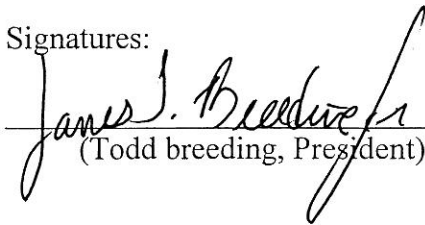
Minutes read silently by Board Members; moved and seconded to approve minutes as read
  - B. Treasurer's report (7:23 p.m.) - given by President on behalf of Treasurer  
Treasurer deposited reimbursement check for petty cash into BBC account; moved and seconded to approve report as presented
  - C. President's report (7:24 p.m.) – no major concerns conveyed to President
  - D. Manager's report (7:25 p.m.)
    - 1. One proposal received for a reserve study received from Reserve Advisors who presently conducts the study for BBC
    - 2. One proposal received for storm water repairs
    - 3. Some drain pipes and BMPs need repairs
    - 4. A homeowner reported possible fallen fence section to property manager; he will investigate
    - 5. City of Suffolk satisfied with BMP plans
    - 6. Property manager recommends that Association purchase laptop or external drive for electronic documentation purposes
    - 7. Managers report closed (7:32 p.m.)
  - E. Unfinished Business (7:32 p.m.) – none
  - F. New Business (7:32 p.m.)
    - 1. Retention pond repairs tabled; will be discussed during executive session
    - 2. Moved and seconded to accept reserve study bid from Reserve Advisors
    - 3. Moved and seconded to approve appointment of Matt DeLong as Chairperson of the Architectural Review Committee
    - 4. New business closed (7:40 p.m.)
  - H. Board meeting adjourned (7:40 p.m. p.m.)
  
- V. Homeowners' Forum Reopened (7:40 p.m.) - no new concerns

VI. Executive Session (7:40 p.m.)

1. Received proposal for storm water / BMP repairs
2. Discussed damages to retention ponds, causes, repairs and costs
3. Moved and seconded to postpone any decisions until further investigation is conducted and further information is gathered (i.e. What are the rules / regulations governing storm water ponds?)
4. Board will meet during interim to discuss findings
5. Executive session adjourned (8:06 p.m.)

<sup>Board</sup>  
Next ~~Annual~~ Meeting: 7:00 p.m. Tuesday, May 11, 2010 at United Properties Associates, 5849 Harbor View Blvd, Suite 200, Suffolk, VA. 23435 (in Konikoff Bldg. across from Rose and Womble)

Signatures:

  
\_\_\_\_\_  
(Todd breeding, President)

7/13/2010  
(Date)

  
\_\_\_\_\_  
(Laura Fleming, Secretary)

7/13/2010  
(Date)