



Bayberry Cove Property Owners' Association

Meeting Minutes

May 13, 2008

- I. Persons in attendance
 - A. President: Janine DeMello
 - B. Vice-President: Todd Breeding
 - C. Secretary: Laura Fleming
 - D. Treasurer: Scott Ramsay
 - E. Member-at-Large: Carlis Brown
 - F. Property: A.D. White

- II. Opening of meeting – Janine DeMello (7:07 p.m.)

- III. Homeowners' forum (7:07 p.m.) – concerns
 - A. BMP off Silver Popular needs attention; former contractor mowed grass up to fence around BMP with tractor; presently there are fallen trees and another tree leaning on homeowner's fence; trees need to be removed around BMP; several trees have been there since Hurricane Isabella; Manager will walk around BMP with landscaper and decide on proper approach to resolve the matter
 - B. Some homeowners requested information on the status of unleashed dog issues; Board noted that the last information received from the Suffolk police was that the homeowner would be served; neighboring homeowners have noticed an improvement
 - C. Homeowners' forum closed (7:22 p.m.)

- IV. Board meeting called to order (7:22 p.m.)
 - A. Reading of minutes from April meeting (7:22 p.m.)
 1. Recorded by Vice-President due to absence of Secretary from April meeting and read by President
 2. Motioned and seconded to approve minutes as written
 - B. Treasurer's report (7:26 p.m.) - none
 - C. President's report (7:26 p.m.)
 1. Some homeowners' concerned about receiving violation letter; homeowners are to be informed that compliance automatically cancels further notices
 2. Some homeowners want BMPs cut back a little more than usual; landscaper will make that a part of his regular routine
 3. President thanked social committee for the garage sale and its success
 - D. Manager's report (7:33 p.m.)
 1. Has requested proposal from Relay Electric to get idea of what costs are involved installing solar panel at front entrance, but solar lights not recommended at entrance due to low light output; Manager will check with Suffolk Meadows to determine the cost of electrical expenses for lighting at their entrance
 2. Inspections performed weekly; grass and flowerbed violations observed; reminder letters sent to homeowners' about concerns
 3. Landscaper will add fresh mulch and flowers to front entrance and give Association price for removal of four (4) trees along Rabey Farm Road
 4. Manager would like homeowners to inform him if they are getting high prices for tornadoes repairs; contractors working for UPA will give reasonable price for repairs
 5. Perhaps landscaper should cut grass lower so it won't grow so quickly
 6. Two (2) new homeowners in development
 7. Received two (2) ARB application requests for modifications

- 8. No new correspondence received from homeowners
- 9. Motioned and seconded to accept the manager's report
- E. Unfinished business (7:48 p.m.) - none
- F. New business (7:48 p.m.) - none
- G. Board meeting adjourned (7:48 p.m.)

V. Homeowners' forum re-opened (7:48 p.m.)

- 1. Remind homeowners that repairs and replacement (in kind) for tornado damage does not need ARB approval
- 2. What, if anything, is being done about vacant houses that have storm damage; Manager will contact realtor if home is listed
- 3. Concern raised about home on Rabey Farm Road with storm damage; Manager stated that all owners of homes with storm damage will receive a letter informing them they have 30 days to make repairs and offer assistance in securing contractors when necessary; letters will go out after June 13th
- 4. Some neighbors' cars broken into during last month when car doors were left unlocked; be reminded that even though Bayberry Cove is a quiet neighborhood, strangers come into the development and create havoc
- 5. Some little children do not get an opportunity to play on the playground when older kids, who are non-residents, take over the playground; the playground is for Bayberry Cove homeowners only; residents are urged to call Suffolk police when non-residents are observed on the playground
- 6. Homeowners should not block sidewalk when parking in driveway; this is in violation of City of Suffolk codes
- 7. Forum closed (8:22 p.m.)

VI. Executive session (8:22 p.m.)

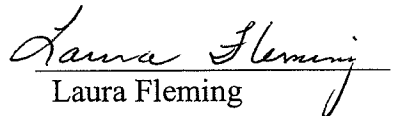
- 1. Discussed status of committees and chairpersons' for each:
 - a. ARB Committee: Jenine DeMello, Chair
 - b. Communications Committee: Todd Breeding, Chair
 - c. Social Committee: Colleen Hamlin, Chair
 - d. Grounds Committee: Alvin Jack, Chair
- 2. Requested Secretary to create document outlining "Standard Procedures for Reimbursement" and "Streamline Procedure for Reimbursement" for Social Committee members only
- 3. Discussed possible need for securing background check on neighborhood ice cream vendor to ensure safety of children in area
- 4. Executive session adjourned (8:53 p.m.)

Next Board Meeting: 7:00 p.m. Tuesday, June 10, 2008 at the UPA Office, 6550 Town Point Road, Suite 113, Suffolk, VA 23435

Meeting Minutes Signed:


 Jenine DeMello, President

8 JUL 08
 Date


 Laura Fleming

7/8/08
 Date