

Bayberry Cove Property Owners' Association
Homeowners' Meeting Minutes
August 19, 2014

I. Persons in Attendance

- | | |
|--|--|
| A. Vice-President: Jamie Rivoir | E. Member-At-Large: Whitney Moore |
| B. Treasurer: Brooke Gordon | F. UPA Manager: Qiana Solomon |
| C. Secretary: Laura Fleming | G. Homeowners (1) |
| D. Member-At-Large: Carol Martins | |

II. Call-to-Order: Jamie Rivoir, Vice-President (7:07 p.m.)

III. Homeowners' Forum: (7:07 p.m.)

- A.** Speeding and running stop signs have increased
- B.** Some mail boxes in disrepair
- C. Homeowners' Forum Closed** (7:21 p.m.)

IV. Board Meeting Opened (7:21 p.m.)

A. Reading of Minutes

- 1. Minutes read from June 17, 2014 by Whitney Moore
- 2. Approved and adopted as read

B. Treasurer's Report

- 1. Report given by Treasurer; items included: cash, operating reserves, replacement reserves, CD investments, petty cash, total assets
- 2. Question about interest earned and growth answered
- 3. Administrative fees costing more to collect
- 4. Continue to look for budget concerns when planning new budget
- 5. Approved and adopted as read

C. President's Report (none)

D. Grounds Committee

- 1. Fence repairs need to be addressed, some boards loose
- 2. Some yards need to be tended
- 3. Discussion on ways to encourage homeowners to keep up yards such as reinstating yard-of-the-month

E. Social Committee

- 1. Upcoming meeting August 27th to plan for fall events
- 2. Volunteers needed

F. Architectural Review Committee(none)

G. Manager's Report

- 1. After much research and discussion, board decided to accept proposal from R.L. Galloway to do drainage calculations for both BMPs so board can move forward in turning over BMPs to City of Suffolk
- 2. Taxes coming up; need to be signed for 2014
- 3. Update of new Resolution of Board of Directors of Bayberry Cove Association, Inc.

Complaint Procedure

- H. **Unfinished Business**
 - 1. BMP transfers - covered during Manager's Report
 - 2. Galloway contract accepted by board and signed
 - I. **New Business**
 - 1. Resolution of the Board of Directors of Bayberry Cove Complaint Procedure – discussed earlier in Manager's Report
 - J. **Board Meeting Adjourned (8:00 p.m.)**
- V. **Homeowners' Forum Re-Opened (8:00 p.m.)**
- A. **Topics**
 - 1. H&P Trash Can Cleaning Service has offered its services to interested homeowners
 - 2. Will post info on website and Facebook page to make homeowners aware
 - 3. Suggestion to add "pizzazz" to Facebook page
 - B. **Homeowners' Forum Closed (8:05 p.m.)**
- VI. **Executive Session (8:05 p.m.)**
- A. **Topic(s) Discussed**
 - 1. Outside maintenance of lots, homes, etc.
 - 2. Chapter 13 write-offs
 - 3. Collections
 - B. **Executive Session Closed (8:11 p.m.)**
- VII. **Meeting Adjourned (8:11 p.m.)**

Next Board Meeting: 7:00 p.m. Tuesday, Oct 14, 2014 at the UPA Office, 5849 Harbor View Blvd. Suite 200, Suffolk, VA 23435 (Konikoff Building across from Rose and Womble)



(Todd Breeding, President)

Date 10/13/14



(Laura Fleming, Secretary)

Date 10/13/14


Brooke Gordon