

Bayberry Cove Property Owners' Association

Meeting Minutes

October ~~10~~, 2007

9
RUE

- I. Persons in attendance
 - A. President, Robert Garrott
 - B. Secretary: Laura Fleming
 - C. Treasurer: Carol Martins
 - D. Member-at-Large: Todd Breeding
- II. Opening of meeting; meeting called to order by Robert Garrott, President (7:05 p.m.)
- III. Homeowners' forum (7:06 p.m.)

Concern: Residents need to be reminded that it is the responsibility of the owners to maintain curb and sidewalk areas. These are not considered "common" areas. Citations for violations are being issued.
- IV. Board meeting called to order (7:15 p.m.)
 - A. Reading of minutes from July 10th meeting (7:17 p.m.)

Motioned and seconded to approve the minutes as written
 - B. Treasurer's report (7:16 p.m.)
 1. Manager A.D. White researched and accounted for questioned expenditure of \$2,000 as requested; it was paid to Riddick and Son for park work
 2. It was motioned and seconded to accept the treasurer's report as read
 - C. President's report (7:19 p.m.)
 1. After much physical labor, President Robert Garrott was able to install only one of the four holes needed to install playground signs. Association needs to rent an auger for digging holes due to the extraordinary hard, dried ground
 2. Progress made on fence; fence has been power washed and repairs have been made; but more boards needed repair than originally estimated so a price adjustment will be needed
 3. Renewed homeowners association insurance policy for upcoming year; in the future bids will be solicited well in advance (July '08) to insure we secure the best plan for the money
 - D. Grounds Committee report (7:25 p.m.)

Committee requested that landscaper plant pansies to provide color and spruce up entrance
 - E. Communications Committee report (7:27 p.m.)

Committee encourages homeowners to log on to website for minutes
 - F. Social Committee report (7:28 p.m.)
 1. Association will recognize Fire Prevention in the park October 20th; Suffolk Fire Department will present much information and demonstrations on types and use of fire extinguishers and more
 2. Annual Fall Festival to be held in park Saturday, October 27 with a rain date of Sunday, October 28th; flyers distributed, support of homeowners needed, please volunteer
 - G. Manager's report (7:32 p.m.)
 1. New trash can has been purchased for park
 2. Homeowners will be alerted that Heritage Seal Coat will begin repainting of house numbers
 3. Manager continues to research what it will take to get electrical power at entrance
 4. Most homeowners current with fees

- 5. Landscaper continues to communicate with manager; is doing good job
- 6. No new bids or proposals
- 7. It was motioned and seconded to accept the manager's report
- H. Architectural Review Board report (7:58)
 - None
 - B. Unfinished business (7:58 p.m.)
Budget for 2008 discussed
 - C. New business (8:45 p.m.) – none
 - D. Board meeting adjourned (8:45 p.m.)
- V. Homeowners' forum (8:45 p.m.)
No new concerns
- VI. Executive session (8:46 p.m.)
 - A. Budget recommendations
 - B. Meeting adjourned at 9:00 p.m.

Next Board Meeting: 7:00 p.m. Tuesday, November 6, 2007 at the UPA Office, 6550 Town Point Road, Suite 113, Suffolk, VA 23435

Meeting Minutes Signed:

Robert Garrott, President

Date

Laura Fleming

Date